

RIPON CATHEDRAL

WELCOME WORSHIP WITNESS



REQUEST TO USE RIPON CATHEDRAL

If you are considering a request to use Ripon Cathedral, other than for services, then it is important to demonstrate to Chapter the relevance of your event / exhibition, noting the Cathedral's mission, before the application be accepted.

The Cathedral's mission is:

'To share in the mission of Jesus Christ by offering worship, proclaiming the grace and glory of God that it is engaging and attractive to all.'

'To share in and serve the life of the Diocese, Community and Cathedral Parish in partnership as the Body of Christ.'

'To offer the rich resources of the Cathedral in imaginative and appropriate ways, as a means of proclaiming the Christian Gospel to as many individuals and groups as possible.'

If you feel your event / exhibition meets the Cathedral's mission above, then please write to the Cathedral Administrator, whose name and address appears below, showing:

- The relevance of your event / exhibition to the Cathedral Mission
- How long you would like the event / exhibition to last
- The space required

Lt Col Ian Horsford
Cathedral Administrator
Cathedral Office
Liberty Courthouse
Minster Road
Ripon
HG4 1QS
Tel: 01765 603462

ianhorsford@riponcathedral.org.uk

PLEASE COMPLETE LEGIBLY IN BLOCK CAPITALS

Organisation:

Contact Name:

Address:

Post Code: Tel No:

Fax No: email:

Please return with completed 'Booking Form'

RIPON CATHEDRAL

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EVENT / EXHIBITION BOOKING FORM

Title of Event / Exhibition:

Relevance to Cathedral's Mission:

Date: Time Start: Time Finish:

Expected Attendance: Set up time for Organiser:

Requirement: Nave Choir Library Cathedral Bells (please tick)

If you require an Organist please contact the Cathedral Music Department on 01765 603496

REHEARSALS / NOISE

All rehearsals must be clear 45 minutes before any Cathedral Service.
(Evening rehearsal – the Cathedral is to be cleared by 10.00pm)
Rehearsals on Saturdays ought to be timed for 1.30pm to 4.30pm and the finishing time must be strictly adhered to.
Due to daily Evensong, there is to be no noise between 5.00pm and 6.30pm.
Thank you.

Date: Time Start: Finish Time:

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Location Required: Nave Choir Library (please tick)

Signature: Date:

Name: Position:

Tel: Fax: email:

Allocation of the facilities requested will be confirmed after the monthly Booking Conference, usually at the beginning of each month.

Licensing Act 2003

No licensable activity will take place in Ripon Cathedral unless there is a Personal License Holder / Cathedral Delegated Personal Licence Holder present whose

Name is: and:

Personal License Holder number is

Please sign this Booking Form as an indication of your acceptance of the scale of charges to be incurred, the Ripon Cathedral Terms and Conditions (attached) and you compliance with the Ripon Cathedral Health & Safety Policy Statement (which you will receive when you discuss your planning requirements).

FOR CATHEDRAL USE ONLY

Your request to use Ripon Cathedral for the above event / exhibition has now been confirmed

.....
Cathedral Administrator/Dean's Verger

.....
Date

.....
Details to Cathedral Diary